

BOOKLET ON POINTS PROJECT INTEGRITY TOOLS FOR SPORT ORGANISATIONS



EUROPEAN
OLYMPIC
COMMITTEES


EU
Office

POINTS



INTRODUCTION

Created and managed by the EOC EU Office since 2018, and supported by Commission through the Erasmus+ Sports Programme, the POINTS project gather 11 National Olympic Committees, 3 European federations and 3 specialised organisations. The IOC, through its Ethics and Compliance Office, is an associated partner of the project. More information: <https://www.points-project.com/>



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INTRODUCTION

Fair and genuine competitions are the backbone of all sports. In this regard, protecting the Integrity of sport requires rules and regulations at sporting and organisational levels but also ethical culture within sport organisations. In this regard, the Olympic Movement is a key player to ensure that efficient tools are in place to protect the credibility and safety of sport.

Objective of the POINTS Project :

Help NOCs, European Federations and national sport federations in Europe to safeguard the integrity of their sport(s) and to strengthen their governance.



How this booklet can support the Integrity policies of my organisation?

Two main objectives...

- › Establishing efficient structures and regulations;
- › Developing the culture of integrity in all layers of an organisation e.g. top level, staff, athletes, members.

...supported by two integrity tools:

- › **Guidelines for Single Point of Contact** for Integrity within sport organisations (SPOCs);
- › **SIGGS 2.0 self-evaluation tool** for Good Governance in sport organisations.

GUIDELINES FOR SPOCS

What is a Single Point of Contact for Integrity in Sport?



Why should my organisation nominate a SPOC?

The nomination of a SPOC in your organisation could :

- › Contribute to set-up a comprehensive and efficient integrity strategy in your organisation with proper regulations and structures;
- › Improve the cooperation with other important stakeholders e.g law enforcement, public authorities;
- › Reinforce trust and support to member organisations, staff, athletes and officials.

With the [“Guidelines for the Setting-Up of Single Points of Contact for Integrity Within Sport Organisations”](#), the POINTS project aims at:

- › Describing the environment in which SPOCs will evolve;
- › Proposing a common definition of the concept of SPOC;
- › Presenting concrete recommendations to every sport organisations having the willingness to establish a SPOC



What are the responsibilities of a SPOC ?

POINT OF CONTACT				
MINIMUM REQUIREMENTS	<ul style="list-style-type: none"> › Organise an efficient cooperation between the organisation and its members as well as with external stakeholders on integrity topics › Being involved in other networks of SPOCs and organise cooperation with National Platform › Verify the efficiency of the organisation regulations/ policies to cope with the different integrity issues 			
POTENTIAL DEVELOPMENT(S)	<table border="0" style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <p style="text-align: center;">EDUCATION / PREVENTION</p> <ul style="list-style-type: none"> › Ensure the compliance of internal regulations with relevant international and national standards › Develop prevention and risk management strategy including concrete follow-up activities › Provide direct support to member organisations by developing, overseeing or running of educational seminars and courses in the different integrity fields </td> <td style="width: 10%; text-align: center; vertical-align: middle;">And / or</td> <td style="width: 40%; vertical-align: top;"> <p style="text-align: center;">CASE MANAGEMENT</p> <ul style="list-style-type: none"> › Cooperate with the communication department on topics of integrity issues or policies › Coordinate the Intelligence Gathering and Analysis and manage alert and monitoring mechanisms › Conduct/coordinate Fact-Finding Investigations and organise / coordinate the transfer to a Disciplinary body </td> </tr> </table>	<p style="text-align: center;">EDUCATION / PREVENTION</p> <ul style="list-style-type: none"> › Ensure the compliance of internal regulations with relevant international and national standards › Develop prevention and risk management strategy including concrete follow-up activities › Provide direct support to member organisations by developing, overseeing or running of educational seminars and courses in the different integrity fields 	And / or	<p style="text-align: center;">CASE MANAGEMENT</p> <ul style="list-style-type: none"> › Cooperate with the communication department on topics of integrity issues or policies › Coordinate the Intelligence Gathering and Analysis and manage alert and monitoring mechanisms › Conduct/coordinate Fact-Finding Investigations and organise / coordinate the transfer to a Disciplinary body
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How can my organisation set up a SPOC?

- STEP 1.** Define the main objectives of your integrity strategy
- STEP 2.** Define the role and responsibilities of the SPOC
- STEP 3.** Make an overview of the environment surrounding the SPOC
- STEP 4.** Establish an ideal type profile for your SPOC and identify the right person within or outside the organisation
- STEP 5.** Set-up a job description
- STEP 6.** Adopt, in concertation with the nominated SPOC, a list of priority actions
- STEP 7.** Establish procedures to ensure the independence as well as the control and accountability of the SPOC actions
- STEP 8.** Ensure the visibility of the SPOC in and outside the organisation (e.g. OM Unit PMC), towards members and other stakeholders

SIGGS SELF-EVALUATION TOOL



Why is Good Governance important for sport organisations?

- › Improve the satisfaction of stakeholders;
- › Improve the efficiency of the organisation;
- › Be in line with relevant national and international standards and requirements;
- › Prevent integrity issues – protect the credibility of your organisation towards public opinion

What is the SIGGS self-evaluation for improving governance of sport organisations?

SIGGS (Support the Implementation of Good Governance in Sport) aims at providing practical guidance to NOCs and federations on the implementation of Good Governance principles.

SIGGS consists of an online questionnaire of 45 to 50 questions, depending on the nature of your organisation, focusing on four main principles:

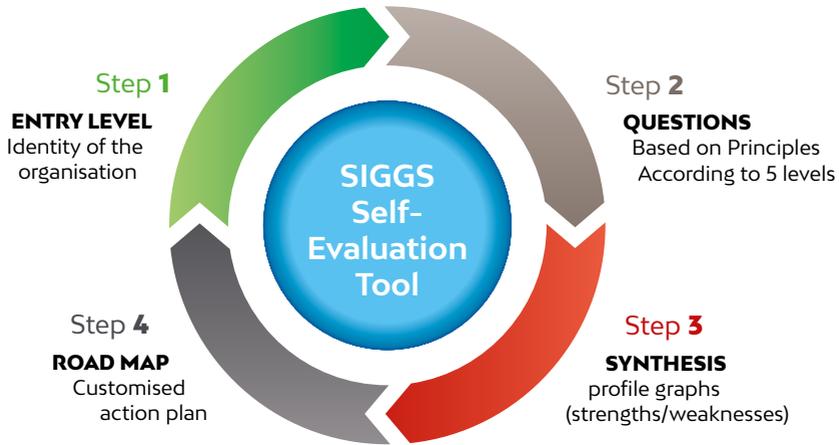
Integrity

**Autonomy and
Accountability**

Transparency

**Democracy,
Inclusivity and
Participation**

By completing this online self-assessment, sport organisations get an overview of their strengths and weaknesses in terms of the implementation of these four principles and a customised action plan tailored to their specific situation.



Why should my organisation use this tool?

- › Accessible for all organisations (work with levels/questions)
- › Questionnaire available in 13 languages
- › Good practices and roadmaps to further explore a topic
- › Possibility to change the answers and the action plan when positive results have been achieved

How can my organisation use this tool?

- › Regular self-assessment
- › Initiate discussions or changes within the organisation with the possibility to create multiple accounts
- › Engagement with members or stakeholders on Good Governance

All these functionalities have been integrated in one online tool, which is free of charge and accessible through the following link:

siggsapp.novagov.com



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SIGGS self-evaluation tool

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